

## Bishop CISD Google for Education Responsible Use Policy 2021 - 2022

Bishop CISD will be using Google for Education Applications. These accounts will be used for school related projects and will provide students with very powerful collaboration tools including Docs, Sheets, Forms, Classroom, Meets, Jamboards, Extensions, and other tools. The email feature for all student accounts has been restricted to only allow students to send/receive to other bcisd.me teacher or student accounts. There may be some instances where a student has permission to email outside the district.

District educators make every reasonable effort to monitor student conduct related to class content in order to maintain a positive learning community. All Google for Education participants will respect the teachers' time and professionalism by supporting the same positive approach. All Google for Education participants are expected to be respectful in their postings and comments. Inappropriate language, personal insults, profanity, spam, racist, sexist or discriminatory remarks, cyberbullying or other threatening comments will not be tolerated.

All Google for Education user files and e-mail communications are subject to review by administrative district staff; the use of this service is for class-related projects and assignments. As such, users should avoid use for non-school related purposes; as a district-monitored service, there should be no expectation of privacy.

No student, or other participant, may include any information on the site that could compromise the safety of him/herself or other class members. Participants should avoid specific comments about school location, schedules or personal information. Students should not use their @bcisd.me account for personal communication.

All Google for Education users must protect their log-in and password information and class passwords (if any). If participants suspect that a password has been compromised, they must notify the teacher immediately. No Google for Education participant may share his/her log-in information or protected information about the site with anyone who is not an authorized participant. Digital plagiarism of other users' work is unacceptable.

Student use must follow all other expectations as listed in the Bishop CISD Responsible Use Policy. **Failure of students to follow these guidelines may result in disciplinary action and/or termination of this service.**

### Parent/Guardian Consent:

Google for Education runs on an Internet domain purchased and owned by the school and intended for educational use. Your student's teachers may be using Google for lessons, assignments, and video communication. Google is also available at home, the library, or anywhere with Internet access. Parents are responsible for monitoring their child's use of Apps and Extensions when accessing programs from outside BCISD. Students are responsible for their own behavior and choices at all times.

**I agree to the parent expectations and give my child permission to use Google Apps for Education.**

Parent/Guardian Printed Name: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Parent Phone: \_\_\_\_\_

**Student Consent: I agree to abide by the Student Expectations of Acceptable use of Google for Education.**

Student Printed Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_

ID Number \_\_\_\_\_ Campus: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_